



Board of Directors Meeting Minutes

April 11, 2020 • 9:30am

Zoom Call

Present at meeting:

Board Members: James Kloor (President/Treasurer), Colin Fiske (Vice President), Leah Stamper, Cheri Strong, Kirsten Lindquist, Roger, Laura Wright (Secretary)

Absent Board Members:

Co-op Employees: Emily Walter, Sean Nolan, Larry Hupp, Barney Doyle

Member-owners: Diane Sharples, Kathleen Pelly, Brenda Harper, Laura Jones

1. **Waive 48-hour meeting notice**

Consensus to waive the 48-hour notice of this meeting.

2. **Welcome**

The meeting was called to order at 9:35am by James.

2. **Agenda Review and Approval**

Consensus to approve the agenda.

3. **Bank Resolution** – reported by Barney

This is a one-time loan opportunity for 1.5 million dollars that was secured to help with hardships due to COVID-19. The majority of the loan will be forgiven, and the rest will have a 1% interest rate.

Motion: Approve the establishment of a new savings account for the North Coast Cooperative at Redwood Capital Bank, initially to be used for PPP loan proceeds and disbursements.

Colin moved, 2nd from Leah, motion passed (7/0/0).

4. **Emergency Powers**

The board and staff discussed if there is a need for a policy for delegating certain powers to specific staff and an Executive committee of the board during times of statewide emergencies. General consensus was that no such policy is needed for the current state of emergency due to COVID-19.

- The board was encouraged to think of creating a disaster policy, for things such as natural disasters, that would include delegation of powers during such events.

6. **Recommendation to the Board** – reported by Colin

The Member Action Committee discussed how the Co-op can help Co-op members who can't shop right now. Instead of setting up our own program to recruit volunteers to help it made sense to direct people to Cooperation Humboldt who already has a system set up to assist people with shopping, among other things.

Motion: Direct staff to direct Co-op members who need assistance with shopping and other needs to Cooperation Humboldt and other appropriate organizations.

Colin moved, 2nd from Kirsten, approved (7/0/0).

12. **Member Comment**

- A majority, if not all, of those on the call thanked Barney for getting the SBA loan.
- Roger – it's calming to be able to do curbside pickup and I'd like to see the Co-op offer that service.

13. **New Business (items for next agenda)**

- A meeting will be scheduled this upcoming week to review the draft FY21 budget.

Consensus reached to adjourn the April 11, 2020 meeting at 10:28am.

Minutes by Emily Walter